

<b>Essay Rubric</b>				
	<b>Good 3 pts</b>	<b>Fair 2 pts</b>	<b>Poor 1 pts</b>	Total Points
<b>Organization</b>	<p style="text-align: center;"><b>Good</b></p> <p>The essay is very organized with at least three paragraphs. Ideas are in order and the essay makes sense.</p>	<p style="text-align: center;"><b>Fair</b></p> <p>The essay shows organization and contains two paragraphs. Most of the essay is in sequence.</p>	<p style="text-align: center;"><b>Poor</b></p> <p>The essay is hard to follow and ideas are randomly arranged. The essay is one paragraph or less.</p>	
<b>Focused on Assigned Topic</b>	<p style="text-align: center;"><b>Good</b></p> <p>The entire essay is related to the topic question.</p>	<p style="text-align: center;"><b>Fair</b></p> <p>Most of the essay is related to the assigned topic.</p>	<p style="text-align: center;"><b>Poor</b></p> <p>The essay is not related to the assigned topic.</p>	
<b>Examples Given</b>	<p style="text-align: center;"><b>Good</b></p> <p>Three or more examples are given throughout the essay.</p>	<p style="text-align: center;"><b>Fair</b></p> <p>At least two examples are given throughout the essay.</p>	<p style="text-align: center;"><b>Poor</b></p> <p>Only one example was given throughout the essay.</p>	

<b>Compare &amp; Contrast</b>				
	<b>Poor 2 pts</b>	<b>Fair 4 pts</b>	<b>Good 6 pts</b>	<b>Points Awarded</b>
<b>Good Topic/Supporting sentences</b>	<b>Poor</b> No topic sentence, no supporting sentences. Missing Paragraphs. Does not follow correct format. Does not include intro/conclusion.	<b>Fair</b> Weak or inaccurate topic sentences. Supporting sentences are incorrect order or do not flow with the topic sentences. Weak intro/conclusion.	<b>Good</b> Strong topic sentence. Supporting details reinforce topic sentence. Items flow in sequence. Strong intro/conclusion.	
<b>Format/Font/Structure</b>	<b>Poor</b> Paragraphs are not indented, Font/handwriting is illegible. Difficult to read. Does not meet the 3-5 paragraph rule (depending on assignment)	<b>Fair</b> Some paragraphs are indented. Font/handwriting needs improvement. Is too short/long partially meets 3-5 paragraph rule(dependent on assignment)	<b>Good</b> All paragraphs are indented. Font/handwriting is legible. Paragraphs meet the 3-5 paragraph rules (depending on assignment)	
<b>Spelling/Grammar/Mechanics</b>	<b>Poor</b> More than 6 errors in spelling, grammar or punctuation.	<b>Fair</b> Less than 4 errors in spelling, grammar, or punctuation.	<b>Good</b> Less than 2 errors in spelling, grammar or punctuation.	
<b>5 Steps in Writing Process</b>	<b>Poor</b> Missing or incomplete 3 or more parts of the writing process.	<b>Fair</b> Missing or incomplete 1-2 parts of the writing process.	<b>Good</b> All parts of the writing process are completed and included.	

**Process Analysis Rubric—“How To”**

	<b>Above and Beyond 4 pts</b>	<b>Right on Target 3 pts</b>	<b>Need Work 2 pts</b>	<b>Points Awarded</b>
<b>Introduction</b>	<i><b>Above and Beyond</b></i> My Introduction introduces to my reader what my topic is, and why I am writing my paper. I was able to pull my reader in and grab their attention.	<i><b>Right on Target</b></i> My Introduction introduces to my reader what my topic is, and why I am writing my paper. I stated what I needed to, but did not add any extra creative information.	<i><b>Need Work</b></i> My Introduction does not introduce to my reader what my topic is, or why I am writing my paper. I did not state what I needed to.	
<b>Materials</b>	<i><b>Above and Beyond</b></i> I stated to my audience what material they would need to successfully complete the task or activity. I added additional information than just the basics.	<i><b>Right on Target</b></i> I stated to my audience what material they would need to successfully complete the task or activity. I did not add any additional information, just the basics.	<i><b>Need Work</b></i> I did not state to my audience what material they would need to successfully complete the task or activity. I did not add any additional information.	
<b>Supporting Paragraphs</b>	<i><b>Above and Beyond</b></i> I was able to explain to my audience the steps they would need to complete this task successfully. I used the correct transitional words and phrases to move them along.	<i><b>Right on Target</b></i> I was able to explain to my audience the steps they would need to complete this task successfully. I used some correct transitional words and phrases to move them along.	<i><b>Need Work</b></i> I was unable to explain to my audience the steps they would need to complete this task successfully. I did not use correct transitional words and phrases.	
<b>Conclusion</b>	<i><b>Above and Beyond</b></i> I ended my paper by summarizing to my audience what I wrote about, and give them encouragement to try it on their own.	<i><b>Right on Target</b></i> I ended my paper by summarizing to my audience what I wrote about. I may have left them with some questions.	<i><b>Need Work</b></i> I did not end my paper by summarizing to my audience what I wrote about. I left them with many questions.	
<b>Capitalization</b>	<i><b>Above and Beyond</b></i> I capitalized the first word of every sentence, and all proper nouns.	<i><b>Right on Target</b></i> I capitalized some of the first words of every sentence, and some proper nouns.	<i><b>Need Work</b></i> I did not capitalize many of the first words of every sentence, and many proper nouns.	
<b>Punctuation</b>	<i><b>Above and Beyond</b></i> I punctuated every sentence correctly.	<i><b>Right on Target</b></i> I punctuated most of the sentences correctly.	<i><b>Need Work</b></i> I did not punctuate most of the sentences correctly.	

**Five-Paragraph Paper**

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	<b>Good 3 pts</b>	<b>Fair 2 pts</b>	<b>Poor 1 pts</b>	<b>Points Awarded</b>
<b>Introduction Paragraph</b>	<p><b>Good</b></p> <p>The introduction paragraph grabs the readers attention, states what the paper is about (gives main idea), states what three points will be made in the paper, and has a paragraph conclusion.</p>	<p><b>Fair</b></p> <p>The introduction does not state the main idea of the paper, state what three points will be made in the paper, or end with a paragraph conclusion.</p>	<p><b>Poor</b></p> <p>The introduction paragraph does not state the main idea of the paper, does not state what three points will be made in the paper and does not end with a paragraph conclusion.</p>	
<b>Paragraphs 2-4</b>	<p><b>Good</b></p> <p>Paragraphs have topic sentences that state the main idea of the paragraph, give details that are informative and on topic, and conclude by rephrasing the topic sentence.</p>	<p><b>Fair</b></p> <p>Paragraphs have topic sentences that state the main idea of the paragraph but do not give details that are informative and on topic.</p>	<p><b>Poor</b></p> <p>Paragraphs do not have topic sentences that state the main idea of the paragraph and do not give details that are informative and on topic.</p>	
<b>Conclusion Paragraph</b>	<p><b>Good</b></p> <p>The conclusion paragraph restates the main idea of the paper by rephrasing the introduction paragraph.</p>	<p><b>Fair</b></p> <p>The conclusion paragraph restates the main idea of the paper, but does not rephrase the introduction paragraph.</p>	<p><b>Poor</b></p> <p>The conclusion paragraph does not state the main idea of the paper.</p>	
<b>Content</b>	<p><b>Good</b></p> <p>The writer used at least two or more of the following: use vivid details that inform, stick to the main idea, or obviously consider word choice.</p>	<p><b>Fair</b></p> <p>The writer did not do two of the following: use vivid details that inform, stick to the main idea, or obviously consider word choice.</p>	<p><b>Poor</b></p> <p>The writer did not do any of the following: use vivid details that inform, stick to the main idea, or obviously consider word choice.</p>	
<b>Mechanics</b>	<p><b>Good</b></p> <p>Paper has 0 - 3 errors in the areas of spelling, grammar, and use of complete sentences.</p>	<p><b>Fair</b></p> <p>Paper has 4-8 errors in the areas of spelling, grammar, and use of complete sentences.</p>	<p><b>Poor</b></p> <p>Paper has 9 or more errors in the areas of spelling, grammar, and use of complete sentences.</p>	

**Rubric for Comparison/Contrast Essay**

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	<b>Poor 6 pts</b>	<b>Fair 7 pts</b>	<b>Good 8 pts</b>	<b>Excellent 10 pts</b>	<b>Points Awarded</b>
<b>Thesis</b> Is a purpose for comparison or contrast made clear through either a direct or implied thesis?	<b>Poor</b> Thesis is not present or is unclear.	<b>Fair</b> Thesis is present but is too broad for the essay topic.	<b>Good</b> Thesis is present and clearly written but not written well enough to be considered excellent.	<b>Excellent</b> Thesis is clear and well-written.	
<b>Connections</b> Are the things being compared, contrasted, or developed through analogy logically connected to one another?	<b>Poor</b> The things being compared are not logically connected to one another.	<b>Fair</b> Some connection between the compared items is shown, but it is not sufficient.	<b>Good</b> Connections are present and logical but do not qualify as excellent.	<b>Excellent</b> Connections are logically connected to each other and are presented in a clear and appropriate manner.	
<b>Logical Order</b> Is the pattern of development appropriate for the writer's purpose and the readers' needs?	<b>Poor</b> The paragraphs within the essay and the essay as a whole are developed in a logical order.	<b>Fair</b> The writer attempts to develop the essay in a logical order, but some of the essay may be presented in an order readers may find confusing.	<b>Good</b> Most of the essay is presented in a logical order, and readers should have little trouble following the comparison.	<b>Excellent</b> The essay is developed in a logical order appropriate to the writer's purpose and readers' needs.	
<b>Transitions</b> Are transitions provided where needed but not overused?	<b>Poor</b> Transitions are not present or do not effectively direct readers from one example to the next.	<b>Fair</b> Transitions are present but do not effectively direct readers from one example to the next. They may be basic and/or confusing.	<b>Good</b> Transitions are present and direct readers from one example to the next though not to the level of excellent. They may be basic and/or confusing.	<b>Excellent</b> Transitions are present and effectively direct readers from one example to the next. They exhibit sophistication on the part of the writer.	

<b>Rubric for Comparison/Contrast Essay</b>					
	<b>Poor 6 pts</b>	<b>Fair 7 pts</b>	<b>Good 8 pts</b>	<b>Excellent 10 pts</b>	<b>Points Awarded</b>
<b>Comparison/Contrast</b> Are sufficient examples present and are they appropriate for the paper? Are the points of comparison useful and sufficient, and are they consistently developed?	<b>Poor</b> Points of comparison are not useful or sufficient, and they are inconsistently developed.	<b>Fair</b> Some points of comparison are useful and sufficient, and are somewhat developed.	<b>Good</b> Most points of comparison are useful and sufficient, and are mostly developed.	<b>Excellent</b> All points of comparison are useful and sufficient and are consistently developed.	
<b>Grammar and Mechanics</b> Does paper indicate that writer has control of the rules of grammar and mechanics?	<b>Poor</b> Essay contains many errors, some of which are distracting to the reader.	<b>Fair</b> Essay contains many several errors, most are not distracting to the reader.	<b>Good</b> Essay contains a few errors, but they are not distracting to the reader.	<b>Excellent</b> Essay contains one or two errors.	
<b>Word Usage</b> Does writer use vocabulary appropriate to the essay.	<b>Poor</b> Word usage is informal and/or inappropriate to the essay.	<b>Fair</b> Word usage is appropriate but lacks sophistication expected in word choice for this essay.	<b>Good</b> Word usage is appropriate but does not qualify as excellent.	<b>Excellent</b> Word usage is appropriate for the essay and reflects sophistication on the part of the writer.	
<b>Total Points Awarded</b>					

<b>General Expository Writing</b>			
	<b>Yes 1 pts</b>	<b>No 0 pts</b>	<b>Points Awarded</b>
<b>Content &amp; Organization</b>			
<b>1</b> All key elements of the assignments are covered.	Yes	No	
<b>2</b> The content is comprehensive, accurate, and/or persuasive.	Yes	No	
<b>3</b> The paper develops a central theme or idea, directed toward the appropriate audience.	Yes	No	
<b>4</b> Major points are stated clearly; are supported by specific details, examples, or analysis; and are organized logically.	Yes	No	
<b>5</b> The introduction provides sufficient background on the topic and previews major points.	Yes	No	
<b>Format &amp; Style</b>			
<b>1</b> Paragraph transitions are present and logical and maintain the flow throughout the paper.	Yes	No	
<b>2</b> The tone is appropriate to the content and assignment.	Yes	No	
<b>3</b> Sentences are complete, clear and concise.	Yes	No	
<b>4</b> Sentences are well-constructed with consistently strong, varied sentences.	Yes	No	
<b>5</b> Sentence transitions are present and maintain the flow of thought.	Yes	No	

<b>Mechanics</b>			
<b>1</b> The paper follows correct formatting.	Yes	No	
<b>2</b> Correctly cite original works within the body of the paper.	Yes	No	
<b>3</b> The paper is laid out with effective use of headings, font and size, and white space.	Yes	No	
<b>4</b> Rules of grammar, usage, and punctuation are followed.	Yes	No	
<b>5</b> Spelling is correct.	Yes	No	

## Research Paper Rubric

	<b>Poor 80 pts</b>	<b>Fair 90 pts</b>	<b>Good 100 pts</b>	<b>Points Awarded</b>
<b>Content &amp; Development 50 %</b>	<p>Poor</p> <ul style="list-style-type: none"> <li>- Content is incomplete.</li> <li>- Major points are not clear and /or persuasive.</li> </ul>	<p>Fair</p> <ul style="list-style-type: none"> <li>- Content is not comprehensive and /or persuasive. - Major points are addressed, but not well supported.</li> <li>- Research is inadequate or does not address course concepts. - Content is inconsistent with regard to purpose and clarity of thought.</li> </ul>	<p>Good</p> <ul style="list-style-type: none"> <li>- Content is comprehensive, accurate, and persuasive. - Major points are stated clearly and are well supported.</li> <li>- Research is adequate, timely and addresses course concepts. - Content and purpose of the writing are clear.</li> </ul>	
<b>Organization &amp; Structure 20 %</b>	<p>Poor</p> <ul style="list-style-type: none"> <li>- Organization and structure detract from the message of the writer. - Introduction and/or conclusion is missing. - Paragraphs are disjointed and lack transition of thoughts.</li> </ul>	<p>Fair</p> <ul style="list-style-type: none"> <li>- Structure of the paper is not easy to follow.</li> <li>- Introduction is missing or, if provided, does not preview major points.</li> <li>- Paragraph transitions need improvement.</li> <li>- Conclusion is missing, or if provided, does not flow from the body of the paper.</li> </ul>	<p>Good</p> <ul style="list-style-type: none"> <li>- Structure of the paper is clear and easy to follow.</li> <li>- Introduction provides sufficient background on the topic and previews major points.</li> <li>- Paragraph transitions are present and logical and maintain the flow of thought throughout the paper. –</li> <li>- Conclusion is logical and flows from the body of the paper.</li> </ul>	
<b>Format 10 %</b>	<p>Poor</p> <ul style="list-style-type: none"> <li>- Paper lacks many elements of correct formatting.</li> <li>- Citations and references are not provided.</li> <li>- Paper is inadequate/excessive in length.</li> </ul>	<p>Fair</p> <ul style="list-style-type: none"> <li>- Paper follows most guidelines.</li> <li>- Paper provides citations, but they are incorrectly prepared.</li> <li>- Paper provides reference list, with some errors or omissions. –</li> <li>- Paper is over/ under word length.</li> </ul>	<p>Good</p> <ul style="list-style-type: none"> <li>- Paper follows designated guidelines.</li> <li>- Citations and references are used appropriately.</li> <li>- Paper is the appropriate length as described for the assignment.</li> </ul>	
<b>Grammar, Punctuation &amp; Spelling 20 %</b>	<p>Poor</p> <ul style="list-style-type: none"> <li>- Paper contains numerous grammatical, punctuation, and spelling errors.</li> <li>- Language uses jargon or conversational tone.</li> </ul>	<p>Fair</p> <ul style="list-style-type: none"> <li>- Paper contains few grammatical, punctuation and spelling errors.</li> <li>- Language lacks clarity or includes the use of some jargon or conversational tone.</li> </ul>	<p>Good</p> <ul style="list-style-type: none"> <li>- Rules of grammar, usage, and punctuation are followed; spelling is correct.</li> <li>- Language is clear and precise; sentences display consistently strong, varied structure.</li> </ul>	